DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
2511 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202

SFIM-PL   8 January 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 2003 Installation Status Report (ISR) and Army Service Based Costing (SBC) Data Collection

1. Enclosed is a pdf file of the signed memorandum formally initiating the 2003 ISR/SBC collection effort. Also, attached is the final list of ISR reporting installations and the ISR/SBC system software requirements. Please note that the ISR Infrastructure and Environment suspense to HQDA is 15 May 2003 -- but the ISR Services and SBC due date is 15 April 2003 (originally the due date was going to be 1 April 2003).

2. Please provide the garrisons the maximum amount of time to prepare and submit the data. I am authorizing you to permit the ISR Services and SBC information to pass directly from garrison to ACSIM. We understand that you will have little or no opportunity for quality control for ISR services and SBC data. This will be accomplished through the ACSIM's normal, central data quality review effort.

3. The ISR extract files from Installation RPLANS will not be available until 21 January 2003. We apologize for this inconvenience. More information will be provided as it becomes available. We look forward to working with you during this coming collection cycle.

4. POC for this action is Lauren Bickel, commercial (703) 602-7402, DSN 332-7402 or e-mail Lauren.bickel@hqda.army.mil.

FOR THE DIRECTOR:

Encl
as

STANLEY C. SHELTON
Chief, Plans Division
Installation Management Agency

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(SBC) Data Collection

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